Instruction on how to send e-invoices to

Green Cargo

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# Introduction

Dear supplier,

Green Cargo has now the possibility to receive invoices as e-invoices

This document describes how you can do to start sending e-invoices.
It also contains the information your e-invoice provider needs to connect to our provider OpusCapita.

If you have any questions about this or your e-invoiceprovider have any questions, you can get in touch with OpusCapita thru customerservice.se@opuscapita.com

# How to send invoices

You have to go thru these 5 steps to send e-invoices to Green Cargo



1. **Send information about your company**

We have to make some technical set ups before you can send us e-invoices and to do that we need following information that you send to einvoice@greencargo.com

* EDI-adress/peppolID
* Companyname
* Your e-invoice provider
* Person for contact
	+ Name
	+ Phonenumber
	+ Email

## Connect your e-invoice provider to Opus Capita

If you already have an e-invoice provider you can contact them and tell them to connect to Opus Capita.

Otherwise there is a list below with e-invoice providers which are connected to Opus Capita.

You can contact Opus Capita on customerservice.se@opuscapita.com if you have any further questions.

### Set up routing against Green Cargo

When your e- invoice provider is connected to Opus Capita, you have to set up routing against Green Cargo.

You have all information you need below.

If you have any issues with this please contact your e-invoice provider.

|  |  |
| --- | --- |
| Companyname | Green Cargo |
| Organization number | 556119-6436 |
| EDI-address | 556119-6436 |
| E-invoice provider | Opus Capita |
| E-invoice provider contact | customerservice.se@opuscapita.com |
| Peppol-ID | 0007:5561196436 |
| Contact person Green Cargo  | Mari Niemi |
| Email Green Cargo  | einvoice@greencargo.com |
| Phone Green Cargo  | 010-455 10 00 |

### Send a test invoice

Make a test invoice with 1 euro and send it to us with all the requirements for an invoice,

Send us an email to einvoice@greencargo.com when the test is sent. We will get back to you and when all is clear you can start sending us e- invoices.

# Invoice content requirements

## Invoice content

To make sure that the invoice will be paid in time it is very important that we have all information as requested in the right format.

|  |  |
| --- | --- |
| **Information** | **Description/ Comment** |
| Reference name (first name and last name only) | Fieldname;Svefakt: RequisitionistDocumentReferencePeppol: BuyerReference |
| Cost center at Green Cargo | Fieldname;Svefakt: RecipientCostCenterPeppol: RecipientCostCenter |
| Payment information | Standard |
| VAT no | Standard |

## Invoice type

## You can send us debit and credit invoices

## Single invoice or collective invoice

We prefer single invoices which can handle in a automatic process.

The collective invoices demands manual process and this can make it more ineffective.

## E-invoiceformat

We can receive two different types of e-invoice format. Peppol Bis Billing 3.0 or Svefaktura 1.0. We prefer that you send in peppol.

Make sure that your e-invoice provider can handle these formats.

## Appendices

Approved formats for appendices are PDF,TIFF,jpg,html,test/csv.

**APPENDIX 1. Interconnection agreements**

Following e-invoice providers are connected to Opus Capita If you have any of these you can send e-invoices to Green Cargo.

|  |  |
| --- | --- |
| **E-Invoice ID Operators** | **PEPPOL ID operators** |
| Liaison Technologies | AdValvas Europe |
| Apix | Advanced Business Software and Solutions |
| Basware | Aksess Innkjøp (Prosjektservice AS) |
| Cegedim | Aksesspunkt Norge AS |
| ClientComputing, Compello | Aliquid Italy |
| CreditFlow | Amesto Solutions Purchasing A/S |
| Crossinx | Anachron B.V. |
| EDB | Apix Messaging Oy |
| Enfo | Apro Consulting Services B.V. |
| ErgoGroup | Archiva S.r.L. |
| Fitek | Archivium SrL |
| Omniva | At Work Systems |
| Telema | Babelway |
| GXS Geis | BEAst AB |
| IbisticTechnologies | BIZbrains A/S |
| InExchange | Bluzor B.V. |
| Isys | Brain2 |
| Logica (CGI) | Bundesrechenzentrum GmbH (BRZ) |
| Logiq AS | Catalog360 Limited |
| Maventa | Celtrino – EDI Factory |
| Tungsten Network / OB10 | Centric Netherlands |
| Pagero | CGI Sverige AB |
| Palette | Cloud Trade Technology Ltd. |
| Sproom | CodaBox N.V. |
| Strålfors | Commerce-Connections |
| TeliaSonera | Compello AS |
| Tieto | Credemtel S.p.A. |
| TradeConnector | CS Amed SRL |
| TrueCommerce (HighJump, Evenex, Progator) | Daldata AS |
| Visma | Data Interchange |
|  | DERWID.com GmbH |
|  | Desk Drive |
|  | DG DIGIT |
|  | Digital Cab ApS |
|  | DIGST |
|  | DocFlow Italia S.p.A. |
|  | Document Centric Solutions |
|  | Dynatos NV |
|  | EC/DG DIGIT |
|  | eConnect International B.V. |
|  | ecosio InterCom GmbH |
|  | EDICOM CAPITAL S.L. |
|  | EDIGard AS |
|  | EDI Plus Limited |
|  | eDelivery s.r.o. – former viaSky SE |
|  | Elcom |
|  | Electronic Data Transfer S.A.S. |
|  | Emetro AS |
|  | Enable-U B.V. |
|  | Epoca S.r.l. |
|  | EVRY AS |
|  | Faber system Srl |
|  | F.R. Biernat |
|  | FIKEN AS |
|  | FinHill Hilversum B.V. |
|  | Fylkesmannen i Sogn og Fjordane |
|  | GHX UK |
|  | Goldman Solutions & Services Ltd. |
|  | Hafslund Tellier AS |
|  | HBS Health Business Solutions GmbH |
|  | Healthlogistics |
|  | Ibistic |
|  | IBM Corporation |
|  | IBM Danmark ApS |
|  | IBX Group AB  Capgemini |
|  | Implema AB |
|  | Inaras NV |
|  | InExchange Factorum AB |
|  | Integrasjonssystemer AS |
|  | Intercent-ER |
|  | In.Te. S.A. |
|  | Invinet Sistemes |
|  | Invoice Sharing B.V. |
|  | Ixor cvba |
|  | Jacob Hatteland Solutions AS |
|  | JNet B.V. |
|  | Kalin Setterberg Data Aktiebolag |
|  | KBC Commercial Finance |
|  | KMD Denmark |
|  | KPMG Accounting AS |
|  | LBMX Inc. |
|  | Liason Technologies |
|  | Logiq AS |
|  | Maritech Systems AS |
|  | Marlo AS |
|  | Millum AS |
|  | Moneybird |
|  | mySupply ApS |
|  | NetClient AS |
|  | NetEDI |
|  | Nets Norway AS |
|  | Norsk Byggtjeneste AS |
|  | Onetrail BV |
|  | Oppgjorskontoret AS |
|  | Opus Capita Group Oy |
|  | Outsourcia AS Bakke |
|  | Pagero |
|  | Palette Software AB |
|  | Payt B.V. |
|  | PinkRoccade Local Government BK.V. |
|  | PowerOffice Software AS |
|  | Proquro B.V. |
|  | Prosjektservice AS |
|  | Lexmark Enterprise Software Sverige Services AB (ReadSoft AB) |
|  | Reknes AS |
|  | SAP SE |
|  | S.A.T.A. |
|  | Scancloud AB |
|  | Schaefer Business Solutions GmbH |
|  | Science Warehouse Limited |
|  | Seen Solution SrL |
|  | Seres |
|  | SIA S.p.A. |
|  | Simac Document Solutions BV |
|  | Simpler Invoicing Foundation |
|  | Smartbook Technology AS |
|  | Sorvive Technologies Inc. |
|  | Sproom SolutionsAS |
|  | Storecove (Datajust B.V.) |
|  | PostNord (Strålfors Svenska AB) |
|  | Svea Ekonomi AB |
|  | TB Okonomi AS |
|  | Tecmarket Servizi S.p.A. |
|  | Telenor Norge AS |
|  | Tesisquare S.p.A |
|  | Tickstar AB |
|  | TIE Kinetix |
|  | Tieto |
|  | Tradeinterop |
|  | Tradeshift |
|  | Transalis Ltd. |
|  | Tripletex AS |
|  | TrueCommerce ApS Denmark |
|  | True Commerce (Coventry) Ltd. |
|  | Tungsten Network Ltd. |
|  | UNI MICRO AS |
|  | Unimaze Software |
|  | Unit4 Agresso |
|  | UPRC Greece |
|  | Van Meijel |
|  | Viaduct AB |
|  | Virtualstock Ltd. |
|  | Visma Commerce |
|  | Visma Services Norge AS, VSN It – Team EDI |
|  | Visma Software International AS |
|  | Wax Digital Ltd. |
|  | Xledger Labs AS |
|  | XS Offfice AS |
|  | UnifiedPost |
|  | Zirius AS |